



## NEPAL SBI BANK LTD.

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The Manger  
Nepal SBI Bank Ltd.  
..... Branch

Loan Requested \_\_\_\_\_  
Loan Applied for \_\_\_\_\_ yrs  
Moratorium period \_\_\_\_\_ months

### LOAN APPLICATION FOR INDIVIDUALS (HOUSING FINANCE)

#### PERSONAL INFORMATION OF APPLICANT

Applicant's Name:	Applicant's recent photograph
Date of Birth _____ Service completed _____ yrs (for salaried class)	
Designation: _____ Citizenship: _____ Citizenship No.: _____	
Name of organization where employed/servicing: _____	
(In case of non-salaried person give the detail as below)	
Address(Office): _____	
Phone No.: _____ Fax: _____	
Residence Address: _____	
Phone No.: _____ Fax: _____	
Father's/Spouse's Name:	
Grand Father's Name:	
No. Of Dependent: <input type="checkbox"/> <input type="checkbox"/> Children: <input type="checkbox"/> <input type="checkbox"/> Others: <input type="checkbox"/> <input type="checkbox"/>	

Name, age and address of spouse and children:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

**PURPOSE OF LOAN:** Construction/Purchase/Extension/Repairs

**PROJECT DETAILS:**

	Estimated Cost	Rs.		Estimated Sources	Rs.
1.	Total Purchase Price/construction Cost/extension Cost		1.	Loan Requested from NSBL	
2.	Incidental and other costs (if any)		2.	Own Savings	
3.	Contingencies		3.	Disposals of Investments	
			4.	Amount already spent (sources)	
			5.	Provident Fund Loan	
			6.	Other (specify)	
	Total (1+2+3)			Total (sum of 1 to 6)	

**COMPLETE ITEM (A) (B) OR (C) WHICHEVER IS APPLICABLE IN YOUR CASE:**

(A) For Construction	(B) For Purchase	(C) For Extension/Repair
Area of Land _____ Proposed built-up Area _____	Built-up area _____ Area of dwelling unit _____	Age of Structure _____ Area of Land _____
Purchase Price of Land Rs. _____ Estimated Cost Of construction Rs. _____	Purchase Price of dwelling unit Rs. _____ Estimated value Rs. _____	Built-up area of Extension _____
	Present owner, address of property to be purchased _____ _____ _____	Original cost of land Rs. _____ Cost of extension Rs. _____

Contd. (A)	Contd. (B)	Contd. (C)
<p>Has sanction for construction from the competent civil authority been obtained?</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>(If yes, give details)</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>Stage of Construction</p> <p>_____</p> <p>_____</p> <p>_____</p>	<p>Has the completion certificate from the competent authority been obtained?</p> <p>No <input type="checkbox"/></p> <p>_____</p> <p>_____</p> <p>_____</p>	<p>Particulars of extension</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>(If yes, give particulars and date Intended use of extension)</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>Has the sanction from competent civil authority been obtained for extension</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>

## FINANCIAL POSITION

Rs. '000

Assets			Liabilities		
			Please indicate below all loans proposed/taken from employer, provident fund etc. And all other liabilities including interest against each loan also indicate the months during which the loans are to be repaid along with amount of monthly instalment		
S.No.	Particulars	Amount(Rs.)	S.No.	Particulars	Amount(Rs.)
1.	Bank Deposit		1.	Employer	
2.	Immovable Property (Specify)		2.	Provident Fund Loan	
3.	Current balance in Provident Fund		3.	Credit Society	
4.	Life Insurance Policy(ies) – Surrender Value		4.	Others (Specify)	
5.	Other Assets (Specify) i) ii)				
<b>Total Assets (1-5)</b>			<b>Total Liabilities (1-4)</b>		

Monthly income of self Rs. \_\_\_\_\_  
 Monthly income of Spouse Rs. \_\_\_\_\_  
 Monthly income of other family member, if any Rs. \_\_\_\_\_  
 Total income Rs. \_\_\_\_\_  
 Monthly expenditure Rs. \_\_\_\_\_  
 Net income Rs. \_\_\_\_\_

(Please enclose documentary evidence e.g. salary certificate etc)

Security offered (Please specify):

- i) Properties  
(Name of owner, plot no., location area, estimated market value.
- ii) Guarantee
- iii) Others

**GENERAL**

In case of purchase, have all property taxes been paid upto date	Yes	No
	<input type="checkbox"/>	<input type="checkbox"/>
Is the legal title to the property clear?	<input type="checkbox"/>	<input type="checkbox"/>

**Photocopies of the following documents attached herewith:**

- i) Properly filled up application
- ii) Copy of Laalpurja & Registration Pass.
- iii) Mapot Receipt (Current FY)
- iv) Certificate of 4 boundaries (Char Killa) from ward office
- v) Approval for construction of building
- vi) Drawing of the building
- vii) Estimation of the project cost for construction/Extension/Repair
- viii) Blue Print of land
- ix) Citizenship Certificates
- x) Photograph of applicant
- xi) Income certificate (Salary, Rent, other – Copy of Financials for the last 2 years)
- xii) Tax clearance of house in case of purchase
- xiii) Advance Tamasuk executed between buyer and seller in case of purchase

I/We declare that all the particulars and information given in this application form are true, correct and complete and that they shall form the basis of any loan NSBL may decide to grant to me. I/We confirm that I/We have/had no insolvency proceeding against me nor have I/We also ever been adjudicated insolvent. I/We further confirm that the processing fees are not refundable. I/We agree that NSBL may take up such references and make such inquiries in respect of this application, as it may deem necessary. I/We undertake to inform NSBL regarding any change in my occupation/employment. I/We further agree that my loan shall be governed by the rules of NSBL which may be in force from time to time.

Date: .....

Place: .....

\_\_\_\_\_  
Applicant's Signature